

CHARGES AND REMISSIONS POLICY

In conformity with the requirements of the Education Reform Act 1988, it is the policy of the Governing Body:

1. To levy a charge, except where pupils are entitled to statutory remission, for all board and lodging costs on residential visits;
2. To levy a charge for activities wholly or mainly outside school hours which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination;
3. To levy no charge for examination entries, except where:
 - (a) the school has not prepared pupils for the examination in the year for which the entry is made, or
 - (b) a pupil has failed, for no good reason, to complete the requirements of the examination or to attend for it;
 - (c) a pupils has decided to attempt an examination module for the third time after the school has paid twice for examination entries.
4. To levy no charge in respect of items or incidental transport considered essential in connection with the National Curriculum, statutory religious education or in preparation for prescribed public examinations or courses taught at the school, except where parents have indicated in advance their wish to purchase the product;
5. To request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst ensuring that no pupil is excluded from such activity by reason of inability or unwillingness to make a voluntary contribution;
6. To seek payment from parents for damage to or loss of school property caused willfully or negligently by their children;
7. To leave to the Head's decision, the proportion of costs of an activity which should be charged to public or non-public funds;
8. To delegate to the Chairman and the Head the determination of any individual case arising from the implementation of this policy.

Governors also wish to encourage fund-raising and sponsorship activities in support of the school, organised by PTA.