

APPLYING FOR APPRENTICESHIPS AND JOBS

Help and guidance

YEAR 12

- Organise a work experience placement for July of Year 12 and note what you do and any specialist vocabulary that you learn while there

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MARCH YEAR 12

- Start looking at Unifrog to research your options

JUNE YEAR 12

- Attend the school's Post 18 options week

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JUNE YEAR 12

- Write your personal statement / letter of application

JULY YEAR 12 ONWARDS

- Book appointment with the school's Careers Advisor

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DECEMBER YEAR 13

- Start looking for upcoming apprenticeships on Unifrog

JANUARY YEAR 13

- Work on your CV - ask for support from the Careers Advisor and the Sixth Form team

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FEBRUARY YEAR 13 ONWARDS

- Ask the Sixth Form Team and Careers Advisor for a mock interview and help with your application